

YUKON COUNCIL OF ARCHIVES (YCA)
Annual General Meeting Minutes
Whitehorse Public Library
Thursday, Sept. 16, 2010

Present: Heather LeDuc, Ian Burnett, Wendy Sokolon, David Porter, Clara Rutherford, Rob Sutherland, Gayle Corry, Lesley Buchan, Jenn Roberts

Regrets: Patricia Cunning, Vanessa Thorson

1. Introductions
2. Review of agenda
3. Approval of minutes from June 10, 2009
Adopted by Lesley, seconded by Heather
4. Business Arising Heather Jones was not on the 2009/10 YCA NADP Adjudication Committee because Carcross Tagish First Nation did not become a YCA institutional member.
5. President's Report: Lesley Buchan reported that Vanessa Thorson resigned as President on June 30th 2010. Clara noted that Vanessa had had an active year as President. She chaired two board meetings (20 November 2009 and 9 February 2010); attended the Canadian Council of Archives (CCA) General Assembly (GA); chaired the YCA NADP Adjudication Committee; handled all CCA and other YCA correspondence; advised/supervised David Porter, Yukon Archives Advisor including assisting with applying for 2010/11 funding for the 15th year running of the program, and other duties required of the President.
6. Financial Statements for 2009/10
Moved by Lesley to accept as amended. Ian seconded this motion.

Special Resolution: RESOLVED that the membership waives the requirement for review of the financial statements for 2009/2010

Moved by Lesley to waive the review, Gayle seconded. Approved.

7. Committee Reports:
 - NADP Adjudication Committee: verbal report given
 - Publications Committee: verbal report given
 - Education Committee: verbal report given
 - Membership Committee: verbal report given
 - Yukon Archival Advisory Program
8. Institutional Reports

Laura Mann submitted a brief written report on activities at Dawson City museum by email to Clara for the AGM and newsletter.

Rob Sutherland, successor to Linda Johnson, submitted an oral report on activities at Yukon College. Yukon College became an institutional member in 2009 having completed a policy framework for the archives and for IAPP (Information Access and Protection of Privacy). An inventory of college records indicated that 30% are archival. Next up is a records classification system

Ian Burnett submitted a written report on activities at Yukon Archives and provided verbal highlights.

Gayle Corry of Council of Yukon First Nations submitted an oral report on activities carried out by Phyllis Vittrekwa work intermittently in Dawson City and at the Yukon Archives. The CYFN archives project has been underway since 2004; Phyllis has almost completed land claims, the largest part of project.

9. YAUL:

CANWAN no longer exists. Alberta transferred YAUL data from AABC to Alberta servers in 2009 and provides YCA and NWT with 20 hours administrative time free annually. Janet McMaster has resigned.

10. Elections

- Executive and Board of Directors
- **President:** President Vanessa Thorson resigned as of 30 June 2010. Three calls for nomination resulted in Jenn (Jennifer) Roberts being elected to the position of President for a term of two years and eligible for one more term. **ACCEPTED**
- **Vice-President (VP):** Clara will check with Patricia to see “if still needed” means she is still Vice President. If not, Wendy Sokolon has volunteered to be VP.
- **Directors:** Letter of resignation was received from Phyllis Vitrekwa as Director and as member of the YCA NADP Adjudication Committee. Letters of resignation were received from Kathy Gates and Greg Skuce. Heather Jones is out of Yukon taking a course. Linda Johnson, Tip Evans and Clara Rutherford have one year left in their term of office which ends at the 2011 AGM.
- Appointments to NADP Adjudication Committee
- Jenn Roberts, as YCA President, will be Individual member-at-large and she will join current members Patricia Cunning and Ian Burnett. One more member required.
- September 21, 2010: Sue Parsons (THFN) agreed to sit on this committee.
- Appointment to Yukon Heritage Training Adjudication Committee

- No volunteers at this time despite mention by YCA's former rep and founding committee member Clara Rutherford that the work is interesting and appreciated by YHMA and rewarded every time with great sandwiches and sometimes with home baked goodies by Tracy Anderson, the fund administrator. Deferred to new YCA Board.
- September 2010 – Wendy Sokolon agreed to sit on this committee.

11. Other business

- panel for CCAs 25th anniversary
- YCA rep to CCA General Assembly - Oct. 23 & 24, 2010
 - The YCA President as Individual Member-at-large on the YCA NADP Adjudication Committee and YCA rep to CCA General Assembly can appoint a delegate to attend the meetings in his/her place. This happens when the President cannot attend due to work or personal commitments or if there is an issue on the CCA agenda that can be better addressed by some other YCA member. The 2010 rep is Wendy Sokolon.
- ACA 2012

12. Adjournment

Meeting adjourned at 7:10 pm.